

Effective December 1, 2009

Connecticut Chapter
American Red Cross
Health and Safety Services
1-877-CTREDCROSS (287-3327)
www.ctredcross.org

Authorized Provider Fee Schedule and Equipment Reservation Form

First Aid/CPR/AED Training

Enrollment Fee: \$7.00 per student per class or as specified in a NAN agreement

The fee covers the cost of record keeping and processing for the student, instructor and authorized provider. Fees are based on the number of students enrolled. This fee is required regardless of whether or not a student completes or passes the course and/or receives a certification card.

All courses must be registered with the Connecticut Chapter prior to the start of class, and must be conducted in accordance with the guidelines established under the ARC Health and Safety Services Manual of Administrative Policies and Procedures. A Course Notification form can be found on the chapter website at www.ctredcross.org. Please contact Peggy Jimenez at Peggy.Jimenez@CTRedcross.org or 860-678-2836 if any questions.

Prices are subject to change without notice.

First Aid/CPR/AED Training

<u>Quantity</u>	<u>Course Materials</u>	<u>Stock #</u>	<u>Per Unit</u>	<u>Total Cost</u>
	First Aid/CPR/AED Program			
	Adult CPR/AED Skills Card	656691	\$7.25	
	Adult CPR/AED Skills Card – Spanish	656641	\$7.25	
	Infant/Child CPR Skills Card	656695	\$7.25	
	Infant/Child CPR Skills Card – Spanish	656645	\$7.25	
	First Aid Skills Card	656692	\$6.99	
	First Aid Skills Card – Spanish	656642	\$6.99	
	First Aid/CPR/AED Program Participant's Booklet	656694	\$2.50	
	First Aid/CPR/AED Program Participant's Booklet- Spanish	656643	\$2.50	
	First Aid/CPR/AED for Schools and the Community Participant's Manual	652145	\$15.99	
	First Aid/CPR/AED for Schools and the Community Participant's Manual - Spanish	652147	\$14.99	
	First Aid/CPR/AED for Schools and the Community DVD	652146	\$164.99	
	First Aid/CPR/AED for the Workplace DVD	656690	\$174.99	
	First Aid/CPR/AED for the Workplace, Schools, and the Community Instructor's Manual and CD-ROM	656693	\$23.99	
	First Aid/CPR/AED for the Workplace, Schools, and the Community Instructor's Manual and CD-ROM (includes Spanish DVD) - Spanish	656644	\$23.99	
	Injury Control Modules			
	Workplace Violence Awareness Injury Control Guide	656716	\$1.75	
	Workplace Training: Workplace Violence Awareness Booklet	656609	\$1.00	
	Managing Stress Injury Control Guide	656714	\$1.75	
	Workplace Training: Managing Stress Booklet	656612	\$1.00	
	Your Heart Matters Injury Control Guide	656715	\$1.75	
	Workplace Training: Your Heart Matters Booklet	656614	\$1.00	
	Preventing Back Injuries Injury Control Guide	656711	\$1.75	
	Ergonomics Injury Control Guide	656712	\$1.75	
	Slips, Trips and Falls Injury Control Guide	656713	\$1.75	

Quantity	Course Materials	Stock #	Per Unit	Total Cost
	Courses for the Professional Rescuer			
	CPR/AED for the Professional Rescuer Participant Manual	652162	\$12.99	
	CPR/AED for the Professional Rescuer Instructor Manual w/CD-ROM	652161	\$23.99	
	CPR/AED for the Professional Rescuer DVD	652160	\$99.99	
	Emergency Response Textbook	656523	\$39.95	
	Emergency Response Workbook	656524	\$24.95	
	Emergency Response Instructor's Manual	656525	\$29.95	
	Emergency Response Videos (set of 2)	656526	\$265.00	
	Responding to Emergencies Participant's Manual	656136	\$31.99	
	Responding to Emergencies Instructor's Manual with CD-ROM	656137	\$27.99	
	Responding to Emergencies DVD	656134	\$198.99	
	Bloodborne Pathogens Training: Preventing Disease Transmission	655107	\$2.00	
	Sport Safety Training			
	Sport Safety Training Handbook	655535	\$12.99	
	Sport Safety Training Instructor's Manual	655544	\$15.95	
	Sport Safety Training DVD	655546	\$110.00	
	First Aid & CPR Supplemental Items			
	First Aid Essentials Booklet (English/Spanish)	656804	\$4.95	
	First Aid & Emergency Preparedness Quick Reference Guide	652139	\$9.95	
	First Aid & Preparedness Booklet	658232	\$2.00	
	First Aid & Preparedness Booklet – Spanish	656803	\$2.00	
	Emergency Action Steps Wallet Card – English (pkg/25)	656705	\$2.65	
	Emergency Action Steps Wallet Card – Spanish (pkg/25)	656706	\$2.65	
	Steps for Choking Emergencies Poster		\$5.00	
	Lifesaving CPR Steps Poster		\$5.00	
	Leader Courses			
	First Aid for Children Today (FACT) Leader's Guide	654405	\$14.15	
	First Aid for Children Today (FACT) Participant book	654400	\$1.90	
	First Aid for Children Today (FACT) Poster Set (set/7)	654406	\$8.75	
	Basic Aid Training (BAT) Leader's Guide	654205	\$6.50	
	Basic Aid Training (BAT) Participant book	654200	\$1.50	
	Basic Aid Training (BAT) Rescue Kids Video	654210	\$62.50	
	Cat First Aid Reference Guide and DVD	657781	\$16.95	
	Dog First Aid Reference Guide and DVD	657780	\$16.95	
	Masters of Disaster Educator Kit	A1140EDU	\$24.00	
	Caregiving Courses			
	Connecticut Child Care Student Manual	600-120	\$10.00	
	Babysitter's Training Participant Set	655633	\$14.95	
	Babysitter's Instructor's Manual with CD-ROM	655632	\$23.99	
	Babysitter's Training DVD	655630	\$124.99	
	Family Caregiving Reference Guide and DVD Set	653975	\$24.95	
	Family Caregiving Booklets – variety		\$2.65	
	Family Caregiving DVD	653984	\$45.00	
	Miscellaneous Items			
	First Aid Student Training Kit	321224	\$1.50	
	CPR Student Training Kit	321223	\$1.00	
	Combo First Aid/CPR Student Training Kit	321330	\$2.50	
	Pocket Mask with O2 inlet			
	Pocket Mask without O2 inlet			
	Manikin Face Shields			
	Mini CPR Key Ring			

Quantity	Course Materials	Stock #	Per Unit	Total Cost	
	Total cost of items from previous pages				
	Other Resale Items				
	Equipment Reservations				
	<ul style="list-style-type: none"> • Complete and submit this form to the appropriate office where you intend to pick up materials. Additional copies of this form may be downloaded at www.ctredcross.org in the Instructors section or call 1-877-CTREDCROSS (287-3327). • Allow at least 2 weeks for equipment reservations and product orders. • Phone orders are accepted; however, we reserve the right to request a follow-up paper copy. • Payment is required at the time of material pick-up. Cash, check, charge (Visa, Mastercard, American Express, or Discover) are accepted methods of payment. A Purchase Order may be used as a guarantee of payment. Returns will only be accepted for unused, current textbooks returned within 10 working days of their pick-up through a credit or check. There are no cash refunds. Prices are subject to change without notice. • Equipment can be rented for up to 5 business days and is to be used only for the specific course listed below. Course record sheets must be submitted to the Chapter by mail, e-mail or fax within 10 working days of course completion. Call 1-877-CTREDCROSS (287-3327) or log on to the chapter website at www.ctredcross.org (Instructors section) for more details. Please note that course completion certificates will be sent to instructors who are responsible for issuing them directly to students. • By purchasing your own manikins and videos/DVDs you can save time and money! Allow 7 – 10 days for special orders. For more information call 1-877-CTREDCROSS (287-3327) or e-mail CTStore@CTRedcross.org. 				
Quantity	Equipment Rentals Per Item (\$15.00/48 hrs or \$25.00/5 days unless noted otherwise)	Item # (if applicable)	Rental fee per item	Total Cost	Item returned
	Adult Manikins				
	Junior Manikins				
	Infant Manikins				
	AED Trainers				
	DVDs/Videos (note type)				
	Babysitting Dolls (per set)				
	Babysitting Bag (bottles, diapers, etc.)				
	Cat or Dog Manikin (note which one)				
	10 pack of ACTAR manikins for 48 hours - \$25.00 (<i>available in Bridgeport, Waterbury and Torrington offices only</i>)				
	10 pack of ACTAR-D-fib manikins for 48 hours - \$50.00 (5 pack for \$25.00) (<i>available in Waterbury and Torrington offices only</i>)				
Pick up date & time:					
Return date & time:					
<p>All American Red Cross courses require 1 manikin for every 2 students. Please order the appropriate amount of manikins based on the number of students enrolled. Failure to comply with this ratio is in violation of the Instructor Agreement and the Authorized Provider agreement.</p>					

Course Information (NOTE: This is NOT used for invoicing purposes)			
Course Name:			
Course Date:			
Number of Students:			
Instructor Name:			
Instructor Phone and E-mail:			
Course Contact:			
Course Contact Phone and E-mail:			
Borrower's Agreement			
<p>I agree to take full responsibility for all items borrowed including returning them on the date equipment is due. I understand that I am responsible for items returned before or after regular business hours. I also agree to pay a \$10.00/per item/per day late fee and I will pay the replacement cost of any item damaged beyond normal wear or loss. I agree to ensure that the equipment is only being used for the specific course listed above and the course will be conducted according to Red Cross standards.</p> <p>I understand that certain materials (i.e. textbooks, DVDs, manikins) MUST be used when teaching Red Cross courses for participant practice and testing of particular skills. The listing of this equipment (and the required ratio of items to students) can be found in the instructor's manual for each program. It is the responsibility of the instructor to make sure that all participants receive the required course materials. I understand that my failure to comply with this policy is a violation of the Instructor Agreement and the Authorized Provider Agreement.</p>			
Signature of Borrower:			Date:
Print Name of Borrower:		Phone and E-mail:	

<u>For Office Use Only</u>
Billing Request: Yes or No
<u>If yes, complete billing information below:</u>
Name:
Company:
Address:
City/State/Zip:
MIP Customer Code (if known):
Total amount to be billed:
Date Requested:
Print Name of Requester: